GPAI SUMMIT 2023, NEW DELHI
DECEMBER 12-14, 2023

ADMINISTRATIVE CIRCULAR

TABLE OF CONTENTS

INTRODUCTION

Welcome to the Global Partnership on Artificial Intelligence (GPAI) Summit in New Delhi, India! This summit is a unique opportunity for leaders in artificial intelligence and global policymakers to come together to discuss the future of AI. This handbook is designed to provide you with all the essential information you need to make the most of your participation in this prestigious event.

This handbook has been prepared to help you find your way around and to make your stay in New Delhi comfortable and memorable. It contains information regarding logistics and other general information for this summit. Please note that any additional information will be communicated to the delegates and the participants through email and the official website of the summit (https://gpaidelhi2023.in/).

We hope you find this handbook useful in navigating the event and making the most of your time in India. We look forward to inspiring discussions and productive collaborations during these three days.

1. REGISTRATION

All participants who wish to participate in the AI Exhibition held at the GPAI Summit 2023 are required to register on the official website (https://gpaidelhi2023.in/).

2. VENUE

Summit Venue: Bharat Mandapam, International Exhibition-Cum-Convention Centre (IECC), Pragati Maidan, New Delhi, 110001

Bharat Mandapam

Help Desk: A GPAI help desk will be installed at the meeting venue to assist in case of enquiries.

3. AGENDA

In addition to the core GPAI Governing Boby Meetings, the agenda for the GPAI Summit will include various events such as AI Game Changers Award, Pitch Fest, Research Symposium, Industry Side Sessions, Workshops and a Global AI Expo. A detailed agenda will be published on the Summit website and the same will be provided at the registration desk upon your arrival.

4. VISA REQUIREMENTS

The Government of India has bilateral Visa Exemption Agreements for holders of diplomatic / official / service passports with a number of countries. The details can be found at https://mea.gov.in/bvwa-menu.htm. Diplomatic or Official Passport holders of exempted countries are not required to apply / obtain visa.

All other delegates (from countries which do not have a bilateral visa exemption agreement for holders of diplomatic/official/service passports) intending to travel using

diplomatic/official/service passports will be issued **appropriate visas with multiple entries**, to attend the event which will be made available on the basis of invitation of the delegate. Delegates can submit the printout of the visa form along with the invitation and Note Verbale from their Government, etc to the concerned Indian Mission or Consulate, for affixing the appropriate Indian visa. In such cases application for diplomatic/official Visas may be made through GoI's website https://indianvisaonline.gov.in. **It may be noted that e-Visa is not available on Diplomatic / Official Passports.**

Delegates and **Exhibitors** travelling with an ordinary passport are requested to apply for **conference visa (delegates) or business visa (exhibitors)** (Regular/Paper visa) from the Indian Missions or Consulates accredited in the respective countries of residence or nearest Indian Missions or Consulates. Ordinary passport holders can also apply for **e-Conference Visa (delegates) or e-business visa (exhibitors)** at https://indianvisaonline.gov.in (list of eligible countries for e-visa can be found at https://indianvisaonline.gov.in/evisa/tvoa.html).

Delegates from UN/ Other International Organizations holding Diplomatic/Official Passports or UNLP may apply to the nearest Indian Mission for getting the appropriate Visa. It may be noted that e-Visa facility is not available for International travel document holders like UN Passport etc.

All delegates to ensure that their passports have at least six months validity, minimum of two blank passport pages for validation, and identical information between the country represented and the holder's nationality.

5. TRANSPORTATION

Nearest Airports:
- International: Indira Gandhi International Airport, Terminal 3 (IGI T3)
- Domestic: Indira Gandhi International Airport Terminals 1, 2 and 3

Nearest Railway Stations:
- New Delhi Railway Station
- Hazrat Nizamuddin Railway Station
- Old Delhi Railway Station

Local Transportation
- Nearest Metro Station: Supreme Court Metro Station
- Taxi Services: Various taxi services are operational in Delhi. Few taxi operators have their counters at the arrival terminal of the Indira Gandhi International Airport. Several app-based taxi operators are also available readily.
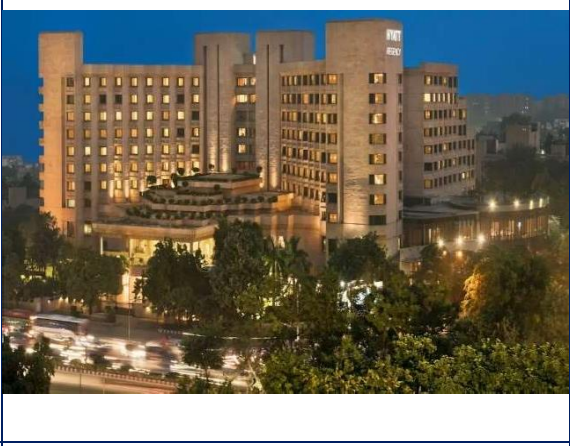
6. ACCOMMODATION

Hotels in Delhi NCR have been identified for accommodating the participants for the GPAI Summit. The list of hotels is given below.

Please be advised that all accommodation and related costs (food, hotel services etc.) will be borne by the participants.

S. NO.	NAME OF THE HOTEL	
1.	**The Oberoi New Delhi** Dr. Zakir Hussain Marg, New Delhi - 110003	
2.	**ITC Maurya** Diplomatic Enclave, S.P. Marg, New Delhi	
3.	**Taj Palace** Diplomatic Enclave, S.P. Marg, New Delhi	

4.	**The Ashok** 50, Niti Marg, Diplomatic Enclave, Chanakyapuri, New Delhi, Delhi 110021	
5.	**The Connaught** 37, Shaheed Bhagat Singh Marg, Shivaji Stadium, Connaught Place, New Delhi, Delhi 110001	
6.	**The Ambassador** Subramania Bharti Marg, Sujan Singh Park North, Sujan Singh Park, New Delhi, Delhi 110003	
7.	**Vivanta by Taj** Service Rd, Sector 21, Dwarka, New Delhi, Delhi, 110075	

8.	**The Sheraton** Saket District Centre, District Centre, Sector 6, Saket, New Delhi, Delhi 110017	
9.	**Hotel Grand** Nelson Mandela Marg, Pocket 4, Vasant Kunj II, Vasant Kunj, New Delhi, Delhi - 110070	
10.	**The Lodhi** Lodhi Road, CGO Complex, Pragati Vihar, New Delhi, Delhi 110003	
11.	**Shangri-La Eros** 19 Ashoka Road, Connaught Place, New Delhi	

12.	**Aloft New Delhi Aerocity** 5B, IGI T3 Road, Aerocity, Delhi Aerocity, New Delhi, Delhi 110037	
13.	**Hyatt Regency Delhi** Ring Rd, Bhikaji Cama Place, Rama Krishna Puram, New Delhi, Delhi 110066	
14.	**Taj Mahal Hotel** Mansingh Road, New Delhi	
15.	**India Habitat Centre** India Habitat Centre, 6, Lodhi Road, Institutional Area, Lodhi Colony, New Delhi, Delhi, 110003	

16.	**The Leela** Diplomatic Enclave , Chanakya Puri ,New Delhi	
17.	**Imperial Hotel** Connaught Place, New Delhi	
18.	**Lalit Hotel** Barakhamba Avenue Connaught Place, New Delhi-110001	

19.	**Le Meridien** Le Meridien, Windsor Pl, Connaught Place, New Delhi, Delhi 110001	
20.	**Claridges** 12, Dr APJ Abdul Kalam Rd, Tees January Road Area, Motilal Nehru Marg Area, New Delhi, Delhi 110011	
21.	**Eros Hotel New Delhi** Nehru Place, New Delhi, Delhi 110019	

22.	**Pride Plaza** Asset 5A Hospitality, District, Aerocity, Delhi, 110037	
23.	**Radisson Blu Plaza** Nh 8, near Mahipalpur Extension, Block R, Mahipalpur Village, Mahipalpur, New Delhi, Delhi 110037	
24.	**The Suryaa** MMA Rd, New Friends Colony, New Delhi, Delhi 110025	
25.	**Pullman** Asset No 02, Gmr Hospitality District, IGI Rd, Aerocity, New Delhi, Delhi 110037	

26.	**Andaz Delhi** Gate No. 1, Asset No.1, Hospitality District Delhi, Aerocity, New Delhi, Delhi 110037	
27.	**Roseate New Delhi** Asset 10, Northern Access Rd, Aerocity, Hospitality District, Indira Gandhi International Airport, New Delhi, Delhi 110037	
28.	**JW Marriott** Asset Area 4 - Hospitality District Delhi, Aerocity, New Delhi, Delhi 110037	

	OTHER BUDGET HOTELS
1.	**La Sagrita** #14, Near Zoo, Sundar Nagar, New Delhi, Delhi 110003 Contact: N/A
2.	**Jukaso Inn** 49-50, Sunder Nagar, Mathura Road, Near Pragati Maidan, New Delhi, Delhi, 110003 Contact: 011-24350308
3.	**Ahuja Residency** 3, Sunder Nagar, New Delhi, Delhi, 110003 Contact: 011-45785000
4.	**Park Inn by Radisson** 1&2, Ring Road, Vikram Vihar, Lajpat Nagar IV, New Delhi, Delhi, 110024 Contact: 011-46515151
5.	**India International Centre** 40, Max Mueller Marg, Lodhi Gardens, Lodhi Estate, New Delhi, Delhi, 110003 Contact: 011-24619431

7. TOURIST ATTRACTIONS

RASHTRAPATI BHAWAN

AKSHARDHAM TEMPLE

INDIA GATE (including Amar Javan Jyoti & National War Memorial)

RED FORT

DILLI HAAT (Sri Aurobindo Marg, INA)

HUMAYUN'S TOMB

8. ACCESS TO VENUE (ID CARDS)

Please note that participants will be granted access based on their participation in the event. A Badge Collection desk will be installed at the venue to assist all participants.
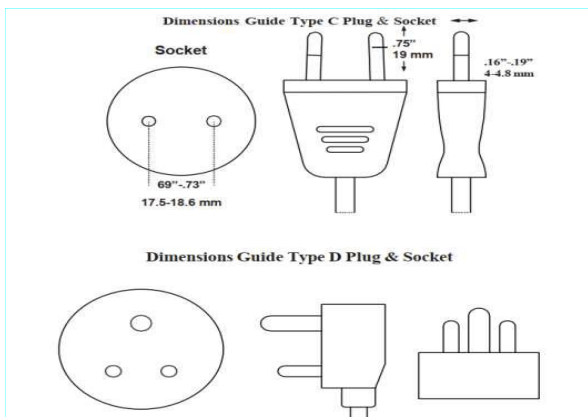
9. WEATHER

New Delhi in December experiences an average temperature ranging from a high of 74 Degree Fahrenheit (23 Degree Celsius) to a low of 46 Degree Fahrenheit (8 Degree Celsius).

10. TIME ZONE

Local time in New Delhi is Indian Standard Time (IST) which is GMT + 5 ½ hours.

11. ELECTRICITY

The electricity supply voltage in India is 220- 240 volts with plug types C and D.

12. WIRELESS INTERNET

Wireless internet (Wi-Fi) will be available in the meeting areas. Information to access the Wi-Fi will be provided onsite.

13. CREDIT CARDS

Credit cards are be accepted in large hotels, shopping centers and restaurants whereas smaller shops may not be able to accept credit cards.

14. CURRENCY AND ATMS

The official currency of India is India Rupee (INR). All payments must be made

in Indian Rupee. You will need to exchange other currencies into Indian Rupee (INR) if you are planning to make cash payments in India.

The service facilities of currency exchange are located at the Indira Gandhi International Airport, New Delhi.

15. TRAVEL AND HEALTH INSURANCE

Participants will be responsible for any costs incurred at medical facilities, hospitals or pharmacies. Meeting participants may also wish to purchase travel / health insurance.

16. HEALTH REQUIREMENTS & MEDICAL ARRANGEMENTS

The Ministry of Health and Family Welfare, Government of India has issued 'Guidelines for International Arrivals' in the context of COVID-19 pandemic and updated the same from time to time. Detailed guidelines can be seen on the website of the Ministry of Health & Family Welfare. The link is https://www.mohfw.gov.in/pdf/GuidelinesforInternationalArrivals10thFebruary2023.pdf

All passengers who are travelling from Yellow Fever endemic countries as notified by the World Health Organization are advised to take Yellow Fever vaccination 10 days before their scheduled arrival in India. A list of Yellow Fever endemic countries may be seen at: https://ihpoe.mohfw.gov.in/vaccination.php.

All passengers who are travelling from Polio affected countries as notified by World Health Organization are advised to provide an International Certificate of Vaccination (taken between four weeks and 12 months prior to travel) in the form specified in Annex 6 of the IHR to record their polio vaccination and serve as proof of vaccination and upload it while applying for entry visa to India. Annex 6 of IHR may be seen at: https://apps.who.int/iris/bitstream/handle/10665/246107/9789241580496-eng.pdf

A medical room will remain operational at the meeting venue on 12-14 December 2023. Fully equipped ambulances will be stationed at the venue for use if required. Further, please refer to the below mentioned list of hospitals for ready reference.

- **List of Hospitals**

S. No.	Hospital / Institute	Address
1.	All India Institute of Medical Sciences (AIIMS)	Ansari Nagar Aurobindo Marg New Delhi- 110029
2.	Dr. Ram Manohar Lohia Hospital	Baba Kharak Singh Marg, Near Gurudwara Bangla Sahib, Connaught Place, New Delhi, 110001

3.	Safdarjung Hospital	Ansari Nagar East Ring Road New Delhi- 110029
4.	St. Stephens Hospital	St. Stephen's Hospital, Tis Hazari Delhi, 110054
5.	Sir Ganga Ram Hospital	Sir Ganga Ram Hospital Marg, Rajinder Nagar, New Delhi, 110060
6.	Apollo Hospital	Apollo Hospital, Mathura Rd, Jasola Vihar, New Delhi, 110076
7.	Medanta Hospital	E – 18, Defence Colony, New Delhi, 110024
8.	Max Super Specialty, Saket	Max Super Speciality Hospital, Saket (Max Saket), 1 2, Press Enclave Marg, Saket Institutional Area, Saket, New Delhi, 110017
9.	Moolchand Hospital	Moolchand Hospital, Moolchand Flyover, Block M, Lajpat Nagar IV, Defence Colony, New Delhi, Delhi 110049

17. EMERGENCY NUMBERS

Helpline	
Disaster Helpline	1077
Women Helpline	1091
Doorstep Delivery	1076
Police	100
Fire & Rescue	101
Ambulance	102

18. CONTACT US

Email IDs: fellow1.gpai-india@meiy.gov.in, fellow2.gpai-india@meity.gov.in